

TUITION AND FEES

TUITION & FEE PAYMENTS

Comprehensive Tuition includes the total cost for the required and necessary educational costs. Families are responsible for any Optional Extracurricular, After School and Personal Experience activities that will be separately billed as used or paid individually (e.g. sports, clubs, specialized electives, student lunch, limited school supplies, social events, school pictures, lost/damaged/replacement items, late/NSF/change penalties, etc....). Due to the structure of the one rate Comprehensive Tuition, there are no *al a carte*/individual credits or refunds for any non-participation or absences. Late student entries or early withdraw tuition charges or credits will be prorated based on days enrolled.

The 10 payments plan requires that the first tuition payment is due on the first day of school, with the remaining payments due the first of each month thereafter and that a late charge of \$20.00 will be assessed after the fifth day of each month a payment is not received. The 12 payments plan requires that the first tuition payment is due on June 1; with the remaining payments due the first of each month thereafter and that a late charge of \$20.00 will be assessed after the fifth day of each month payment is not received. Any changes made to the originally communicated payment plan after July 1st will incur a \$75 fee. Failure to pay the first installment of the 12-month payment plan by July 5th will result in an automatic change to a 10-month plan and will incur a \$75 fee.

Optional fees (extracurricular, specialized class or elective, lost or damaged, etc....) are due on the first day of the month after being posted to the family account. Athletic/Sports fees are due prior to participation in any competitive event for the sport the fee has been billed.

DELINQUENT ACCOUNTS

An account is considered delinquent if there is any unpaid balance previously due (current balance subtracted by any new charges not yet due).

The Office Manager will notify parents whose accounts are delinquent monthly, and payment will be expected immediately.

Accounts that are delinquent in tuition or general fees for 60 days will be considered in arrears, and a referral to the Director for disenrollment will be made. Failure to remediate accounts in arrears effectively and in a timely manner within PPCS requirements will lead to student disenrollment any time after referral to the Director. Accounts that are delinquent in other charges (extracurricular, Before/After Care, lunch, etc....) for 60 days will be considered in arrears and will be subject to action regarding loss of participation or services until full payment.

In the event that an account is delinquent and/or in arrears at the time of disenrollment or during a request for records, the school will not release or issue student records (including but not limited to attendance, report cards, transcripts, diplomas, recommendations, etc.) physically or verbally until the balance is paid in full. Since PPCS accounts are family based, this applies to the entire account and all students represented therein.

Insufficient or Stop Payment of Funds

A returned check charge of \$30.00 will be assessed for the first returned check or any stopped payment of funds. Subsequent returned checks or stopped payment of funds will result in restricting payment to cash only.

Exceptions to the policies listed above may be made for emergency circumstances provided a request is submitted to the Director, the Board approves it, and a letter of documentation is on file.

TUITION DISCOUNTS

Prepayment Discount

A prepayment discount, at the rate published in the current annual Tuition Contract, will be applied to accounts involving traditional students of a full school year where 100% of the original tuition is paid in full by the first day of school in August.

Accounts that are established or paid after the first day of school, or that receive assistance, scholarship, or any other discount (except the Family Discount) are not eligible.

Family Discount

Additional children in the family receive discounts, at the rate published in the current annual Tuition Contract, for the second, third, and fourth or more (respectively) children attending. Discounts are given in descending order of the children's grade levels.

Discount is not eligible with any scholarships, assistance, or any other discount with the exception to the Prepayment discount.

Referral Discounts

Each family who refers another student to PPCS will be granted a tuition discount per new student registered that remains in school for a minimum of two months. \$500 per full-time K-12 referred student and/or \$250 per preschool or part-time K-12 referred student. The referring family or referred family should submit this information to the school office. Referral discounts are credited after the two-month requirement to the referring family account only (non-transferrable) and are not subject to be included in any form of refund at any time.

Host Family Discount

For those families who host a PPCS student from another country, the Family Discount will be afforded to the children in their family as if the foreign student were their first child. For example, if the family has one eighth grade and one twelfth grade child, and the hosted student is in the tenth grade, the family will be given the second child tuition discount on the twelfth grader and the third child discount on their eighth-grade child.

Eastside Church of Christ Member Discount

Children of parents who have placed membership at, and regularly attend, Eastside Church of Christ as verified by ECOC leadership, will receive a discount on tuition as follows: Preschool student - 21%.; K-12 student - 23%. Verification must be completed each year of enrollment. Discount is applied to remaining tuition after any scholarships, assistance or other eligible discount is calculated.

PPCS Alumni Discount

Children of parents who have graduated from PPCS will receive a discount on tuition as follows: Preschool student - 21%.; K-12 student - 23%. Discount is applied to remaining tuition after any scholarships, assistance or other eligible discount is calculated.

Discount Stacking

The only discount eligible for stacking is the Prepayment Discount with the Family Discount, applicable to the first and second children only. Discounts applied in that order.

ADDITIONAL FEES

Two-Year-Old Late Pick-Up Fee

Two-year-old students are not allowed, due to age, to attend Before & After School Care. Thus, for any two-year-old students picked up after 11:40 am the following fees apply:

Pick up anytime from 11:41-11:50am a \$20 late fee will be assessed to the family account.

After 11:50am an additional \$2.00 per minute late fee will be assessed to the family account.

Optional Activity & Personal Experience Fees

Optional Extracurricular, After School and Personal Experience activities are separately billed as used or paid individually as used that may include sports, clubs, specialized classes or electives, student lunch, limited school supplies, social events, school pictures, lost/damaged/replacement items, etc....).

REFUNDS

Due to the structure of the one rate Comprehensive Tuition, there are no *al a carte*/individual credits or refunds for any non-participation or absences. Any credit on a Family Account will be transferred as a credit to a continuing student/family's account from one year to the next. Upon a student withdraw from PPCS, refunds will be processed within 30 days for any credit remaining on the Family Account if no other student remains registered, minus the \$50 withdraw fee, any referral credits, scholarships and/or any tuition assistance credit. Refunds will be provided to the original payor if different from the parent(s).